



## Delmarva Chrysalis Background Checks

*From "Safe Sanctuaries" by Joy Melton: Two million incidents of child abuse are reported each year. That equates to one incident every 15 seconds around the clock, seven days a week! ... While a church cannot guarantee the safety of every person, every church can be responsible for reducing and eliminating circumstances that could lead to harm or injury..."*

The Chrysalis Board has been working to comply with the Safe Sanctuary directive from our parent community, The Upper Room in Nashville, Tennessee. We have contracted with TRAK-1 Technology Background Screening to perform background checks on all adults (those who are 18 years of age or older) that are asked to serve the Chrysalis Community, either on a weekend team or on the Board.

Anyone who serves the Chrysalis Community in an official capacity (Board Position, Team Position or Weekend Participant) who will be 18 years or older at the time of the event, will be required to sign an authorization form that allows a background check to be processed through the TRAK-1 technology. The form is available on the Chrysalis Web Site (Chrysalis/Forms) and can be downloaded, printed, filled out and forwarded to the Board secretary who will then perform the background check. Please mail completed forms to:

Delmarva Chrysalis Secretary  
c/o Connection Community Church  
P.O. Box 288  
Middletown, DE 19709

If a problem arises through the background check, the secretary will notify the Community Lay Director, who will contact the applicant.

If the person asked to serve declines to give authorization, he/she will be removed from the list of potential Team members until authorization is obtained.

Authorization forms will be securely kept by the Board secretary for 5 years.

Delmarva Chrysalis is committed to demonstrating the love of Christ so that each caterpillar will be surrounded by love, assured of safety and spiritual growth.

Fly With Christ!!

The Delmarva Chrysalis Board

**DELMARVA CHRYSALIS COMMUNITY  
AUTHORIZATION TO PERFORM BACKGROUND CHECK**

**DISCLOSURE**

By signing below, you acknowledge and understand that in connection with your agreement to serve the Delmarva Chrysalis Community, we may obtain an investigative report on you in strict compliance with both state and federal law. An investigative report is any communication of information by a reporting agency bearing on your character, general reputation, personal characteristics, or mode of living which is used or expected to be used for purposes of serving as a factor in establishing your eligibility to serve the Community. An investigative report may be obtained through personal interviews with individuals who may have knowledge of your character, general reputation, personal characteristics, or mode of living. The investigative consumer reports may contain public record information which may be requested or made on you including, but not limited to: criminal records, driving history records, education records, previous employment history, military records, professional licensure records, eviction records, drug testing, and others.

You further understand that these reports may include experience information along with reasons for termination of past employment. You also acknowledge and understand that information from various federal, state, local and other agencies which contain information about your past activities will be requested, and that this information may be obtained only after a tentative offer to serve the Delmarva Chrysalis Community has been made. You are hereby notified that you have the right to make a timely request for a copy of the above investigative background report contained in the Delmarva Chrysalis Community's files on you at the time of your request by providing proper identification and the payment of any legally permissible fees. You are further notified that, prior to being denied the opportunity to serve the Community based in whole or in part on information obtained in the report, you will be provided a copy of the report, the name, address and telephone number of the reporting agency. This is NOT a credit check or a check on anything credit related.

**AUTHORIZATION**

By signing below, you hereby authorize, without reservation, any party or agency contacted by this organization to furnish the abovementioned and requested information. You further authorize ongoing procurement of the above mentioned information, reports and records at any time during your period of service with the Delmarva Chrysalis Community. You also agree that a fax or photocopy of this authorization with your signature is accepted as having the same authority as the original. You further authorize and request, without reservation, any present or former employer, school, police department, division of motor vehicles, consumer reporting agencies, or other persons or agencies having knowledge about you to furnish the Delmarva Chrysalis Community with any and all background information in their possession regarding you, so that your service qualifications may be evaluated.

By signing below, you certify you have read and fully understand this disclosure and authorization and that all of the information you are providing is true, complete, correct and accurate.

The following is information required in order for the Delmarva Chrysalis Community to obtain a complete investigative report:

---

PRINT FULL LEGAL NAME (First, Full Middle Name, Last Name)

---

STREET ADDRESS

---

CITY STATE ZIP

---

SOCIAL SECURITY NUMBER DATE OF BIRTH RACE GENDER

---

DRIVER'S LICENSE NUMBER ISSUING STATE

---

OTHER FORMER NAMES (aka, maiden names, married names, surnames etc.)

---

APPLICANT'S SIGNATURE DATE